



PUBLIC SERVICE COMMISSION

Our Vision

"A values-driven citizen-centric public service"

Our Mission

"To ensure an efficient, effective, ethical and inclusive public service for delivery of quality services to the citizenry"

VACANT POSITIONS IN PUBLIC UNIVERSITIES

Pursuant to the provisions of Section 35(1)(a) (v) of the Universities Act, 2012 amended through Statute Law (Miscellaneous Amendments) Act No. 18 of 2018, the Public Service Commission invites applications from suitably qualified persons to be considered for appointment to the following positions:

The details of the posts and mode of application can be accessed on the Commission's website www.publicservice.go.ke

S/No.	V/No.	Post	University	No. of Vacancies
1.	130/2026	Vice Chancellor	Bomet University	1
2.	131/2026	Deputy Vice-Chancellor (Administration, Finance and Planning)	Technical University of Mombasa	1
3.	132/2026	Principal	Kabarnet University College	1
4.	133/2026	Deputy Principal (Academics, Research, Extension & Student Affairs)		1
5.	134/2026	Deputy Principal (Administration, Planning & Finance)		1

INTERESTED APPLICANTS ARE REQUIRED TO:

1. Note that all future applications for similar positions in public universities shall only be submitted Online through the Job Portal;
2. Beware of fraudsters soliciting for bribes from the public while masquerading as Commission staff. Public Service Commission does not charge any fee for job applications, shortlisting, interviews or appointments;
3. Note that the names of shortlisted candidates shall be published on the Commission's website;

4. Note that shortlisted candidates will be required to present originals of the following documents during the interviews:
 - a. National Identity Card;
 - b. Academic and Professional Certificates and transcripts;
 - c. Any other supporting documents and testimonials; and
 - d. Clearances from the following bodies
 - (i) Kenya Revenue Authority
 - (ii) Ethics and Anti-corruption Commission
 - (iii) Higher Education Loans Board
 - (iv) Any of the registered Credit Reference Bureaus; and
 - (v) Directorate of Criminal Investigations (Police Clearance Certificate).
 - e. Recommendations from relevant professional bodies and associations;
5. Note that any degree acquired from a foreign university will require a letter of recognition from the Commission for University Education (CUE); and
6. Note that recommendations from at least three (3) referees should be sent separately to the address below.

MODE OF APPLICATION

Interested and qualified persons are required to make their applications in any of the following modes:-

- (i) **Online** through the Commission website:- www.publicservice.go.ke or jobs portal: www.psckjobs.go.ke as per the instructions provided the portal; **or**
- (ii) Hand delivered to the Public Service Commission, 4th Floor, Office of the Secretary/CEO, Commission House, Off Harambee Avenue, Nairobi; **or**
- (iii) Post Office through Registered Mail to:

The Secretary/CEO,
Public Service Commission
P.O Box 30095-00100
Nairobi

NOTE:

Manual Applications should be submitted in a sealed envelope clearly indicating the position being applied for.

Applications should be received on or before **11th August, 2026 by 5.00 p.m East African Time (EAT).**

1. BOMET UNIVERSITY

VICE CHANCELLOR – ONE (1) POST- V/NO. 130/2026

Basic Salary:	Ksh 454,820 - Ksh 604,825 pm
House Allowance:	Ksh 80,000 p.m.
Leave Allowance:	As provided by the university
Medical Cover and Other Allowances:	As provided by the University
Terms of Service:	Five (5) year contract renewable once subject to satisfactory performance

For appointment to this position, a candidate must: -

- (i) be a professor and a holder of an earned Doctorate degree or equivalent qualification from a university recognized and accredited in Kenya;
- (ii) have a minimum of fifteen (15) years of relevant administrative, academic and research experience, three (3) of which must be at senior management level;
- (iii) have served successfully with demonstrable results as a substantive Deputy Vice Chancellor of a university or Principal of a constituent college or leadership of comparable levels in other similar institutions;
- (iv) have leadership training from a recognized and accredited institution;
- (v) have proven scholarly record demonstrated by publications in internationally peer reviewed journals, monographs books and books chapters in their areas of specialization and supervision and mentorship of postgraduate students;
- (vi) have excellent understanding of the government's financial and fiscal policies, strategic planning, vision 2030, Human Resource Management and Public Procurement and Asset Disposal processes;
- (vii) demonstrable knowledge and experience in structural, legislative and regulatory framework for administering university education;
- (viii) have demonstrable record of strategic leadership in formulation and implementation of academic, administrative, planning and financial programmes, development of strategic institutional linkages, staff and student exchange;
- (ix) have demonstrable experience in networking, fundraising and resource mobilization for research, scholarships and development;
- (x) have demonstrable understanding, able to promote and enhance the existing and emerging technological innovations for better learning and management of the university.
- (xi) have an excellent understanding of current and global trends in university education and policies shaping the development of university education in Kenya.
- (xii) be a team player with excellent organizational, communication and interpersonal skills.
- (xiii) be a member in good standing of professional association(s), where applicable.

- (xiv) be of high ethical standards, integrity and accountability and comply with the requirements of Chapter Six of the Constitution of Kenya.

Core Competencies

The following core competencies and skills are required;

- (i) firm, fair, accountable and transparent in the conduct of one's duties;
- (ii) capacity to work under pressure to meet strict deadlines;
- (iii) visionary and result- oriented leader;
- (iv) excellent organizational, interpersonal and effective communication skills as well as logical and sound decision making ability; and
- (v) creative and innovative leader.

Duties and Responsibilities

Reporting to the university council, the duties and responsibilities of the Vice Chancellor shall be as set out in the University Act, 2012, the Bomet University (BU) Charter and Statutes. This shall include: -

- (i) being the Chief Executive Officer of the University;
- (ii) being the academic and administrative head of the University;
- (iii) having the overall responsibility for the direction, organization, administration, and financial management of the University;
- (iv) being responsible to the Council for implementation of policies, maintaining and promoting the efficiency and good order of the University;
- (v) developing and recommending to the council short- and long-term strategies, business plans, annual budgets and establishing proper monitoring control systems and procedures;
- (vi) coordinating the development and implementation of the academic and administrative policies of the university in accordance with the University's master plan and the strategic plan;
- (vii) promoting efficiency and good order of the university including staff and student welfare, conduct and discipline and ensure enforcement of the Statutes and regulations;
- (viii) providing innovative and creative leadership in the areas of academics finance, planning and development, general administration, research and partnerships;
- (ix) facilitating and maintaining cooperation with government institutions, regulatory agencies, local and international institutions of higher learning and other stake holders;
- (x) being the chairperson of the university management board, senate and any other University Committee as may be provided in the Statutes; and
- (xi) having such other powers and duties as may be conferred upon him or her by the Council in accordance with the universities Act, 2012, Charter and Statutes.

2. TECHNICAL UNIVERSITY OF MOMBASA

DEPUTY VICE CHANCELLOR (ADMINISTRATION, FINANCE AND PLANNING) – ONE (1) POST - V/NO. 131/2026

Basic Salary:	Ksh 416,420 - Ksh 555,800 pm
House Allowance:	Ksh 80,000 p.m.
Leave Allowance:	As provided by the university
Medical Cover and Other Allowances:	As provided by the University
Terms of Service:	Five (5) year contract renewable once subject to satisfactory performance

For appointment to this position, a candidate must: -

- (i) be at least an Associate Professor and a holder of an earned Doctorate degree or equivalent qualification from a university recognized and accredited in Kenya;
- (ii) have a minimum of twelve (12) years of relevant administrative, academic and research experience three (3) of which must be at management level;
- (iii) have demonstrable leadership in an academic and/or research institution, having served substantively with measurable results in senior administrative position such as Deputy Vice Chancellor, Principal of a University Constituent College, Deputy Principal, Dean/Director/Chairperson/Registrar of a Department, Principal of a College/Campus or leadership of comparable levels in other similar institutions;
- (iv) have demonstrated training and competence in finance and administration;
- (v) have a leadership training from a recognized and accredited institution;
- (vi) have demonstrable competence in academic leadership in an academic/research environment;
- (xv) have proven scholarly record demonstrated by publications in internationally peer reviewed journals, monographs books and books chapters in their areas of specialization and supervision and mentorship of postgraduate students;
- (vii) have demonstrable knowledge in technological education training including Technical and Vocational Education and Training (TVET);
- (viii) have excellent understanding of the Kenya Vision 2030 and its relevance to technical education in Kenya;
- (ix) have a good understanding of policies and strategies governing technical university education and training in Kenya; and a broad awareness of the factors shaping the development of higher education in Kenya;
- (x) be registered with, and be an active member of professional associations in his/her profession where applicable;
- (xi) have demonstrable experience in networking, fundraising and resource mobilization in an academic/research institution; and
- (xii) have excellent analytical, problem solving, decision making, team building, organizational, interpersonal and communication skill; and
- (xiii) be of high ethical standards, integrity and accountability and comply with the requirements of Chapter Six of the Constitution of Kenya.

Duties and Responsibilities

- (i) providing innovative leadership and direction in the management of the university's resources that include human, physical, financial and information resources;
- (ii) developing and implementing policies and appropriate procedures to ensure efficient performance and delivery of services in the University;
- (iii) coordinating the preparation of statutory, financial statements and management reports for planning and decision making;
- (iv) coordinating the design and implementing of appropriate human resource systems which will attract, develop and retain competitive human resources capital;
- (v) providing leadership in performance-based management through performance contracting, appraisal and reward;
- (vi) advising the Vice-Chancellor and the Management Board on human resource, procurement, ICT and financial matters regarding the University;
- (vii) establishing strategic linkages with both the national and county government, regulatory agencies and other local/international institutions;
- (viii) mobilizing resources for the university; and
- (ix) performing any other duties and responsibilities as may be assigned from time to time.

3. KABARNET UNIVERSITY- (A CONSTITUENT COLLEGE OF MOI UNIVERSITY)

PRINCIPAL – ONE (1) POST- V/NO.132/2026

Basic Salary:	Ksh 425,570 - Ksh 568,025 pm
House Allowance:	Ksh 80,000 p.m.
Leave Allowance:	As provided by the university
Medical Cover and Other Allowances:	As provided by the University
Terms of Service:	Five (5) year contract renewable once subject to satisfactory performance

For appointments to this position, a candidate must: -

- (i) be a professor and a holder of an earned Doctorate degree or equivalent qualification from a university recognized and accredited in Kenya;
- (ii) have a minimum of fifteen (15) years of relevant administrative, academic and research experience, three (3) of which must be at senior management;
- (iii) have served substantively with demonstrated leadership results at least at the level of Dean/Director of a school/Faculty/Institute or other comparable levels;
- (iv) have leadership training from a recognized and accredited institution;
- (v) have a proven track record of research and publications in peer reviewed journals, monographs and books in their area of specialization and mentoring students at Masters and PhD levels;
- (vi) have a good understanding and demonstrable management capacity and experience of university governance structures;
- (vii) have shown experience in transformative and strategic leadership;
- (viii) have an excellent understanding of current trends in the university education and training in Kenya and globally, and a broad awareness of the factors and conditions shaping the development of university education;
- (ix) have demonstrated ability and experience in managing student affairs, planning, development and implementing academic programmes, infrastructural growth and strategic institutional linkages;
- (x) have excellent organizational, interpersonal and communication skills;
- (xi) have demonstrated ability to network, mobilize training and research grants towards the development of the university;
- (xii) be a member of a professional body where applicable;
- (xiii) be of high ethical standards, integrity, accountability, professionalism, teamwork and stewardship; and
- (xiv) fulfil the requirements of Chapter six (6) of the Constitution of Kenya, 2010.

Core Competencies

The following core competencies and skills are required;

- (i) firm, fair, and transparent style of management;
- (ii) ability to espouse and promote the national values and principles of governance;

- (iii) be a visionary and result- oriented leader;
- (iv) strong communication and reporting skills;
- (v) strong managerial skills and ability to lead teams;
- (vi) strong interpersonal, negotiation, and conflict resolution skills;
- (vii) strong mentoring, coaching, and leadership skills;
- (viii) demonstrate strong skills in business, strategic, or financial management;
- (ix) customer/citizen and stakeholders focus and sensitivity;
- (x) ability to work under pressure and meet strict deadlines; and
- (xi) creative and innovative ability to bring about change for the sustainable growth of the university college.

Duties and Responsibilities

The Principal shall report to the University College Council. The duties and responsibilities of the principal, as set out in the Universities Act 2012 and the university college Statues, will include: -

- (i) carrying out responsibilities as the Chief Executive and Accounting Officer;
- (ii) being the academic and administrative head of the University College;
- (iii) being responsible to Council for the efficient management of the University College resources, both human and material;
- (iv) having the overall responsibility for managing, directing, organizing and administering of programmes of the University College;
- (v) being the Secretary to Council and Chairperson of the College Management Board and College Academic Board, and in this capacity, make proposals and submit reports to Council for approval on –
 - (a) University policies;
 - (b) Fees and other charges;
 - (c) Annual estimates and procurement plans; and
 - (d) Partnership and linkages, including public-private partnership;
- (vi) being responsible for fundraising and sustainable development of the University College;
- (vii) providing strategic leadership in performance-based management through the development and application of result-based performance management system;
- (viii) developing and recommending to the Council strategies, annual budgets and establishing proper monitoring and control systems and procedures;
- (ix) being responsible for the implementation of the Council's decisions and resolutions;
- (x) coordinating the development and implantation of the academic and administrative policies of the University College in accordance with the University College's Master Plan and the strategic Plan;
- (xi) promoting deficiency and good order other University College, including staff and students' welfare, conduct and discipline;

- (xii) enforcement of the statutes and regulations of the University College;
- (xiii) providing innovative and creative leadership in the areas of academics, finance, planning and development; general administration; research and partnership;
- (xiv) facilitating and maintaining cooperation with government institutions, regulatory agencies, local and international institutions of higher learning and other stakeholders; and
- (xv) any other responsibilities as may be assigned or delegated by the Council as provided for in the Universities Act, 2012, and Statutes.

**DEPUTY PRINCIPAL –(ACADEMICS, RESEARCH, EXTENSION & STUDENT AFFAIRS)-
ONE (1) POST-V/NO.133/2026**

Basic Salary:	Ksh 416,420 - Ksh 555,800 pm
House Allowance:	Ksh 80,000 p.m.
Leave Allowance:	As provided by the university
Medical Cover and Other Allowances:	As provided by the University
Terms of Service:	Five (5) year contract once subject to satisfactory performance

For appointment to this position, a candidate must: -

- (i) be at least an associate professor and a holder of an earned Doctorate degree or equivalent qualification from a university recognized and accredited in Kenya;
- (ii) have a minimum of twelve (12) years of relevant administrative, academic and research experience, three (3) of which must be at management level;
- (iii) have substantively held senior administrative position, such as Deputy Principal in a university college or Director/Deputy Director of an Institute/Directorate/Campus or Dean of a Faculty/School or Chairperson of a department in a recognized university;
- (iv) have leadership training from a recognized and accredited institution;
- (v) have proven scholarly record demonstrated by publications in internationally peer refereed journals, or university related books;
- (vi) be an accomplished scholar with a proven track record in formulating and managing academic programmes, successfully supervised Masters and PhD students and mentoring postgraduate and academic colleagues;
- (vii) have supervised postgraduate students;
- (viii) understand the structural, legislative and regulatory framework for administering University Education in Kenya;
- (ix) demonstrable ability to attract project grants and awards;
- (x) demonstrable ability to develop curricula, programmes and projects;
- (xi) have demonstrated competence in administrative and financial leadership in academic and research environment;

- (xii) have a good understanding of the government's financial and fiscal policies, strategic planning and Vision 2030 flagship projects, Public Procurement and Disposal Act;
- (xiii) be a member of a professional body where applicable;
- (xiv) have an excellent understanding of the current trends in university education, training and research nationally and globally; and
- (xv) comply with Chapter six (6) of the Constitution of Kenya 2010.

Core Competencies

The following core competencies and skills are required;

- (i) firm, fair, accountable and transparent style of management;
- (ii) ability to espouse and promote national values and governance;
- (iii) be a visionary and result- oriented leader;
- (iv) logical and sound decision-making abilities with the context of a dynamic finance and planning environment;
- (v) negotiation and conflict resolution skills;
- (vi) customer/citizen and stakeholders focus and sensitivity;
- (vii) excellent organizational, interpersonal and effective communication skills; and
- (viii) ability to work under pressure and meet strict deadlines.

Duties and Responsibilities

Reporting to the Principal, the Deputy Principal (Academics, Research, Extension and Student affairs) will oversee Academics, Research, Extension, and Student Affairs Division of the university college and shall be responsible for Academics, Research, Extension, and Student Affairs matters which will include; -

- (i) coordinating the development of academic policies of the University College in consultation with the College Management Board and College Academic Board;
- (ii) directing and organizing academic policies and programmes of the university college;
- (iii) coordinating and managing student Affairs;
- (iv) coordinating and managing examinations and preparation of academic transcript certificates, diplomas and degrees;
- (v) develop research agenda with clear guidelines on research alliances and partnerships nationally and internationally;
- (vi) developing and implementing strategies to facilitate growth in revenue to support research innovation;
- (vii) providing strategic direction, leadership and management of the centres and departments that comprise the research and innovation portfolio;
- (viii) overseeing the protection and commercialization of the innovations;
- (ix) establishing linkages with industry and business through local, national and international networks to leverage research outcomes and opportunities; and

- (x) perform such other functions and responsibilities assigned by the Principal and university college council.

DEPUTY PRINCIPAL – (ADMINISTRATION, PLANNING & FINANCE)- ONE (1) POST-V/NO.134/2026

Basic Salary:	Ksh 416,420 - Ksh 555,800 pm
House Allowance:	Ksh 80,000 p.m.
Leave Allowance:	As provided by the university
Medical Cover and Other Allowances:	As provided by the University
Terms of Service:	Five (5) year contract once subject to satisfactory performance

For appointment to this position, a candidate must: -

- (i) be at least an associate professor and a holder of an earned Doctorate degree or equivalent qualification from a university recognized and accredited in Kenya;
- (ii) have a minimum of twelve (12) years of relevant administrative, academic and research experience, three (3) of which must be at management level;
- (iii) have substantially held senior administrative position, such as Deputy Principal in a university campus or Director/Deputy Director of an Institute/Directorate/Campus or Dean of a Faculty/School or Chairperson of a department in a recognized university;
- (iv) have demonstrated training and competence in finance and administration;
- (v) have leadership training from a recognized and accredited institution;
- (vi) be a recognized scholar as evidenced by the number of supervised postgraduate students, attracted research grants/awards, recent publications in internationally recognized journals and or university level books;
- (vii) understand the structural, legislative and regulatory framework for administering University Education in Kenya;
- (viii) have demonstrated merit and ability as reflected in work performance, and results;
- (ix) have a good understanding of Government financial, human resource and procurement policies;
- (x) demonstrate competence in administrative, financial and academic leadership in an academic/research environment;
- (xi) demonstrate proven experience in development and implementation of Strategic Plan, development Plan and Master Plan;
- (xii) have a good understanding of the government's financial and fiscal policies, strategic planning and Vision 2030 flagship projects, Public Procurement and Disposal Act;
- (xiii) demonstrable good understanding and commitment to the University College, coupled with a passion for the promotion of learning, excellence in teaching, research and innovation with the highest ethical standards;

- (xiv) have excellent organizational, interpersonal, and communication skills;
- (xv) be a member of a professional body where applicable;
- (xvi) have demonstrated ability to mobilize and solicit for funds including enhancing revenue base of the university; and
- (xvii) fulfil the requirements of chapter six of the constitution of Kenya, 2010.

Core Competencies

The following core competencies and skills are required;

- (i) firm, fair, and transparent style of management;
- (ii) ability to espouse and promote national values and governance;
- (iii) be a visionary and result- oriented leader;
- (iv) logical and sound decision-making abilities with the context of a dynamic finance and planning environment;
- (v) negotiation and conflict resolution skills;
- (vi) customer/citizen and stakeholders focus and sensitivity;
- (vii) excellent organizational, interpersonal and effective communication skills; and
- (viii) ability to work under pressure and meet strict deadlines.

Duties and Responsibilities

Reporting to the Principal, the Deputy Principal (Administration, Planning and Finance) will oversee Administration, Planning and Finance Division of the university college and shall be responsible for human resource, administrative, financial and infrastructural and development matters which will include; -

- (i) coordinating, developing and implementing, sound financial administrative policies and strategies of the university college;
- (ii) organizing and directing the administration and financial aspect of the university college;
- (iii) maintaining efficiency and good order of the University College and ensuring proper enforcement of the Statutes and Regulations;
- (iv) providing innovative and creative leadership in the areas of finance, human resources, planning, infrastructural development and community linkages;
- (v) coordinating resource mobilization policies and strategies which include endowment funds, university-university and /or university-industry collaborations;
- (vi) overseeing quality assurance, compliance with standards and performance contracts; and
- (vii) performing other duties as may be assigned by the Principal from time to time.

SECRETARY/CEO
PUBLIC SERVICE COMMISSION