

	TECHNICAL UNIVERSITY OF MOMBASA		
	Document: Form		Ref No.: TUM/Form/RAA/014
	Title: INTER/INTRA FACULTY TRANSFER		
	Department: REGISTRAR ACADEMIC AFFAIRS		
	Issue No. 1	Revision No. 1	Date: 10th March 2017

(To be filled in Quadruplet)

SECTION A (TO BE FILLED BY THE STUDENT)

Part 1: Student Personal Details:

Name KCSE Index No:

Current Reg. No.: Year of Study..... Semester

Telephone No: Email:Date:

Part 2: Programme Admitted: Faculty/School/Institute:

Programme transferring to:Faculty/School/Institute.....

Cut off points (Programme transferring to) Applicants' points

SECTION B (OFFICIAL USE)

Part 1: CODs remarks (Course transferring to:)

Recommended: Not Recommended: If Not Recommended, Reason(s):

Name.....Signature Date/Stamp

Part 2: Dean's comments (Course transferring to :)

Recommended: Not Recommended: If Not Recommended, Reason(s):

Name.....Signature Date/Stamp

Part 3: Deans Committee remarks:

Approved: Not approved: If Not Approved, Reason(s):

Registrar (AA): Name.....Signature Date/Stamp

Part 4: Students Registry Officer:

Effected in the SMIS:

New registration number:	Issued: <input type="checkbox"/>	Not issued: <input type="checkbox"/>
Name:	Signature:	Date/Stamp:

Conditions for change of course

1. Applicant MUST meet the minimum cut off points for the Programme transferring to.
2. Availability of space in the Programme transferring to.
3. Gender consideration.
4. Payment of none refundable Transfer fee of **KES 500/=**.
5. **Where not approved, then the student is retained in the course admitted in.**



Payment must be paid in accordance with the fee schedule through the below Bank accounts.

Please attach the bank-slip:-

- a) Cooperative Bank of Kenya (Nkrumah) Acc. No 0112979001600
- b) Standard Chartered Bank (Treasury Square) Acc. No. 010292728000
- c) Equity Bank (Digo Road Branch) Account No. 0460297818058
- d) National Bank (T.U.M. Branch) Account No. 01038074211700
- e) Barclays Bank (Nkrumah Road) Account No. 2034098894
- f) KCB (Mvita Branch -Msa) Account No. 1169329578
- g) KCB (Lamu Campus) Account No. 1118817192

