



# TECHNICAL UNIVERSITY OF MOMBASA

## DECLARATION OF VACANCY FOR THE POSITION OF VICE-CHANCELLOR

The Technical University of Mombasa (TUM) is a fully fledged public technical university in Kenya situated in Mombasa with a student population of approximately 13000 and staff component of 850. The University aspires to increase its academic programmes, students' enrollment and human resource capacity in order to realize its strategic vision of a University of global excellence in advancing knowledge, science and technology.

The Council of the Technical University of Mombasa seeks to recruit an innovative individual with demonstrated high standards of personal and professional integrity as well as exemplary academic and leadership achievement for the position of Vice Chancellor. The Vice Chancellor will be expected to develop a dynamic management team and a quality workforce to execute the University's vision, mission and strategic plan. More especially, the Vice Chancellor will be expected to be fully conversant with the higher education environment both locally and globally; and be able to transform the University to exploit the available opportunities and offer value-based solutions to the community.

### Requirements:-

Any applicant for the position of the Vice Chancellor should:

- Be a full Professor and holder of an earned Doctorate degree or equivalent qualification from a University accredited and recognized in Kenya;
- Understand the structural, legislative and regulatory framework for administering University Education in Kenya;
- Have at least seven (7) years of administrative, academic and research experience at a senior level and possess leadership skills in an academic and/or research institution;
- Demonstrate leadership and management capacity including knowledge of public financial management and strategic people management;
- Be an accomplished scholar with proven track record in formulating and managing academic programmes and supervising and mentoring Master's and Doctorate Students;
- Have a proven track record of research and publications in peer reviewed journals, monographs and books;
- Demonstrate experience in networking, fundraising and resource mobilization including harnessing research grants;
- Demonstrate experience in transformative and strategic leadership; and
- Possess high ethical standards, integrity, accountability, professionalism, teamwork and stewardship, and comply with the requirements of Chapter Six of the Constitution of Kenya, 2010.

### Core Competencies and Skills

The applicant should possess the following core competencies and skills:

- Ability to portray and uphold positive national image and work in a multi-cultural and multi-ethnic environment with sensitivity to and respect for diversity.
- Be visionary and result oriented.
- Have excellent organizational, interpersonal and communication skills.
- Capacity to work under pressure and to meet strict deadlines.
- Firmness, fairness, accountability and transparency in management.

### Duties and Responsibilities

The Vice-Chancellor shall be:

- Responsible to the University Council for maintaining and promoting the image, efficiency and good order of the University.
- The Chief Executive Officer of the University
- The Academic and Administrative Head of the University.
- A Member of all Committees appointed by the University Council or Senate unless otherwise expressly provided.
- The Secretary and ex-officio Member to the University Council.
- The Accounting Officer of the University.
- Responsible for Policy Matters, Planning, Coordination, Public Relations, Fund Raising and General Development of the University.
- The Vice Chancellor shall be:
  - Chairperson of Senate;
  - Chairperson of Appointments, Appraisal and Promotions Committee of Academic, and Non-Teaching Staff up to Grade 12;
  - Chairperson of University Student Affairs Committee
  - Chairperson of University Management Board and other Committees as specified in the University Statutes.
- Have such powers and duties as may be conferred by the University Council in accordance with the University Charter and Statutes.

### Tenure of Office

The successful candidate shall hold office for a term of five (5) years with the possibility of a further and final term of five (5) years subject to a positive appraisal by the University Council.

### How to apply

- Each application shall be accompanied by detailed curriculum vitae, and certified copies of relevant academic and professional certificates, national identity card or passport, testimonials, and any other relevant supporting documents.
- Applicants must also submit valid clearances from the following bodies:
  - Kenya Revenue Authority;
  - Higher Education Loans Board;
  - Ethics and Anti-Corruption Commission; and
  - Criminal Investigation Department (Certificate of Good Conduct).
  - Registered Credit Reference Bureau
- All applications shall clearly be marked "Application for the Position of Vice-Chancellor, TUM" and submitted in ten (10) hard copies, addressed to:
 

The Chairperson of Council,  
Technical University of Mombasa,  
P.O. BOX 90420-80100,  
MOMBASA, KENYA.
- Each applicant should also forward a soft copy of the application with scanned application documents and testimonials to: [chair@tum.ac.ke](mailto:chair@tum.ac.ke)

Applications must be received on or before 16<sup>th</sup> January, 2018.

Note: Technical University of Mombasa is an equal opportunity employer. Women, marginalized groups and persons living with disability are encouraged to apply. Additional information about the university is available at the University website – [www.tum.ac.ke](http://www.tum.ac.ke)

**The Chairperson,  
Technical University of Mombasa Council**